

TO AUTHORS

Before submitting the manuscript to the editorial office authors should adhere to the following rules:

1. The article is submitted to the editorial office on an electronic carrier and in two hard copies printed in high quality (on A4 paper format). The volume of the article should make up not less than 0.35 author's sheet, i. e. 14 000 printed characters including spaces between words, punctuation marks, numbers etc.; as a rule not less than 5.5 (but not more than 10) pages of text printed with 1,5 line height, in Times New Roman font of size 14 in the word processor MS Word. The given volume includes text, tables, pictures, bibliography, which must be drawn up according to the following requirements:

- the material of the article must be in one file;
- the file must have the standard extension DOC, DOCX or RTF;
- diagrams, pictures and schemes must be made in the format which provides the expressiveness of all details and be placed in separate lines between paragraphs in the plane of the text after the first reference to them; the originals of pictures and schemes must have one of the following extensions: **CDR, VSD, TIFF, JPG, WMF, EMF**; formulae must be typed in the equation editor MathType; diagrams must be made in the editor MS Excel.

DO NOT MAKE THE ILLUSTRATIONS IN THE EDITORS WINWORD, PAINT AND DO NOT INCLUDE THEM INTO THE TEXT OF THE MANUSCRIPT!

2. Requirements to drawing up of the article:

- the article must contain the initials and the last name, the academic degree and the academic rank of the author, the represented organization in three languages (Belarusian, Russian and English) (e. g. *I. I. Petrov, Candidate of ..., Associate Professor of ... Chair, BSPU*);
- the title of the article in two languages (the language of the article and English) must reflect its contents, be compact, contain key words that allow to index the article; no formulae are admissible in the title;
- the contents of the article must consist of logically completed sections and contain the following parts: introduction, the main body, conclusion.

The introduction gives a brief review of literature on the problem, states the issues that have not been settled before, draws up and substantiates the objective, gives the references to the works of other authors during the recent years as well as foreign publications.

The main body contains description of the methods, technological facilities, objects and contents of the research carried out by the author (authors). The obtained results must be considered from the viewpoint of their scientific novelty and be correlated with the respective known data. The main body can be divided into subsections with explanatory subtitles.

The conclusion must briefly reflect the obtained results, their novelty and the possibilities of using the results of the research in practice;

- the list of the cited sources and literature is placed in the end of the text, the references are numerated according to the order of their citing in the text. The numbers of the references are given in square brackets according to the scheme: [1, p. 25–31];
- the bibliography list is drawn up according to the requirements of HAC, placed in the Instruction on drawing up theses, abstracts and publications on the topic of the thesis (approved by the decision of the Higher Attestation Commission of the Republic of Belarus 28.02.2014. No 3).

3. The article with the marked index UDC must be supplemented with the attached recommendation of the chair and review of a specialist in the certain branch, a summary in the language of the article (100–150 words) and in English, the list of key words in the language of the article and in English. The text of the summary must contain only text information. Using formulae and other graphic materials is not admissible.

4. The articles submitted by post-graduate students, doctoral candidates or seekers in the last year of their studies are published in the first place.

5. The authors bear the responsibility for submitting to the editorial office of the articles which have been published before or accepted for publishing by other editions.

6. The main criteria of expedience of the article are its correspondence to the certain profile, novelty and scientific character of the article. If the article is given back to the author for improvement under advice of the reviewer, the improved manuscript is being considered by the editorial board again, and the date of submission is the day when the editorial office receives the final variant of the manuscript.

7. The editorial office does not keep back the pay of authors for publishing the scientific articles and does not pay off royalties.

ATTENTION!

1. **At non-fulfillment of the above-mentioned requirements the materials are not accepted to publishing.**
2. **The editorial office reserves the right of the final decision about publishing the article and does not carry on correspondence concerning refusal of the materials.**
3. **Texts of the articles of the journal enter in the repository of BSPU.**